

SUBCONTRACTOR PRE-QUALIFICATION APPLICATION **INSTRUCTIONS**

The Albert M. Higley Co.'s goal when subcontracting work is to put each subcontractor in a position where they can succeed and achieve their goals. An integral part to this is our subcontractor pre-qualification process. It is designed not to disqualify subcontractors, but rather to help determine where they can be most successful.

This pre-qualification process is an integral part of our risk management program and is a prerequisite for working with us. We realize however that completing such questionnaires and providing the requisite information can be burdensome and that there may be concerns of confidentiality. To help address these issues and to assist you with the pre-qualification process, The Albert M. Higley Co. employs a full-time Subcontractor Relationship Advocate:

Cesar A. Sepulveda
Subcontractor Relationship Advocate
Direct: 216.737.7665
csepulveda@amhigley.com

On the following pages is our Subcontractor Pre-Qualification Application. We encourage you to contact our Subcontractor Relationship Advocate prior to completing this document to discuss the process and/or to obtain a form-fillable version of the application. All pre-qualification applications and associated financial information will be held in strict confidence.

We appreciate your interest in working with The Albert M. Higley Co. and look forward to assisting you with the process.

Welcome to The Albert M. Higley Co. Pre-Qualification Process

Please follow the succeeding directions to best utilize this process in elevating communication and positive experiences:

- 1) **Complete** and **Submit** the Pre-Qualification application in the Excel format provided. The application can be navigated using the tab key, which enables you to move between fields.
- 2) Please **Do Not** try to change the format of this document. This document is formatted so that selected data fields are locked. These locked fields help total or show an error if the data is filled incorrectly. When saving this document please save as "(Company Name) Pre-Qualification."
- 3) The Pre-Qualification application was designed to increase communication. Therefore, fill out the application to its entirety. Please understand that the application will not be processed until all required documentation have been submitted.
- 4) To make the submittal process run more smoothly save all documents in one folder and follow the directions provided in the "Compress File To Fit In One Email" document provided in this package.
- 5) If there are any questions please contact Cesar Sepulveda, Subcontractor Relationship Advocate, by phone at 216-737-7665 or via email at csepulveda@amhigley.com.

Required Documentation

- 1) Current Certificate of Liability
- 2) Current Workers' Compensation Certificate
- 3) Letter from your Bonding Surety
- 4) Last three (3) years of OSHA 300 & 300A Reports
- 5) Last five (5) years of Experience Modifier Rates (EMR)
- 6) Last three (3) years of Financial Statements (Income statement and Balance Sheet) in the form of Audited, Compiled, or Reviewed Statements

Company Name:

Federal Identification No.:

Corporate Headquarters Information

This Pre-Qualification Questionnaire will not be accepted unless it is completed in its entirety.

Address:

City: State: Zip Code:

Phone: Fax:

Contact Name: Title:

Contact Email:

Regional Office Information

Address:

City: State: Zip Code:

Phone: Fax:

Contact Name: Title:

Contact Email:

Office Personnel Information

	Name	Phone	Email
Accounting Contact:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Safety Contact:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Operations Contact:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Legal

Is your Company or any of its owners or officers currently involved in any arbitration or litigation?

If Yes, please attach an additional file explaining the arbitration or litigation.

Does your Company have any outstanding judgments or claims against it?

If Yes, please attach an additional file explaining the outstanding judgments or claims.

References

Please provide the following for three (3) client reference:

Company	Contact	Phone	Fax
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Company Name: Federal Identification No.:

Corporate Information

Year Company Started: Type of Company:

State of Incorporation: Date of Incorporation:

What other names has your Company operated?

Are you a Subsidiary? If yes, name your Parent Company:

Diversity Certification: Minority Business Enterprise:

Female Business Enterprise:

Disadvantaged Business Enterprise:

Certified by:

Business Classification: EDGE Certified:

Certified HUB Zone Small Business:

Certified Small Business:

Certified Small Disadvantaged Business (SDB):

8a Certified (SDB):

Union Status: Union Affiliations:

How many people did your Company employ on average over the last three (3) years? Total employees:

Office Based: Field Supervisory: Tradespeople:

Trade Information

Identify your scope of work by choosing yes or no in the drop down boxes using the Master CSI list located on the next tab

What percentage of the Company's work is normally subcontracted?

List the geographic areas in which you work:

Check all building types on which your Company has worked in the last five (5) years and indicate the percent of total volume:

Healthcare: <input type="text" value="0%"/>	Corporate Office: <input type="text" value="0%"/>	Industrial: <input type="text" value="0%"/>
Educational: <input type="text" value="0%"/>	Recreational: <input type="text" value="0%"/>	Water Treatment: <input type="text" value="0%"/>
Institutional: <input type="text" value="0%"/>	Residential: <input type="text" value="0%"/>	Other: <input type="text" value="100%"/>

Division 0

Select Yes if the following is in your scope of work:

Yes	00 00 00	Association
No	00 00 01	Reprographic Firm
No	00 00 02	Architect
No	00 00 03	Owner
No	00 00 04	Owner
No	00 00 05	Construction Manager
No	00 00 06	Consultant
No	00 00 07	Developer
No	00 00 08	IT Management Services
No	00 00 09	Professional Services
No	00 00 10	Service Provider
No	00 00 11	Estimating / Detailing Service
No	00 00 12	EDGE Contractor
No	00 00 13	Engineer
No	00 43 36	Sub / Specialty Contractor
No	00 61 00	Bonding / Insurance Agency
No	00 07 00	Roofing Contractor
No	00 07 15	Sheet Metal Contractor
No	00 11 14	Access Control

Division 1 - General Requirements

No	01 00 14	Professional Services
No	01 00 15	Engineer
No	01 00 37	Sub / Specialty Contractor
No	01 00 00	Residential Builder / Improvements
No	01 31 00	General Contractor
No	01 32 13	Scheduling
No	01 32 33	Photographic Documentation
No	01 35 29	Safety Equipment
No	01 43 16	Supplier
No	01 43 17	Supplier
No	01 43 33	Manufacturer
No	01 45 23	Testing and Inspection
No	01 51 23	Temporary Heating / Cooling
No	01 51 25	Construction Drying
No	01 52 13	Trailer / Mobile Office Rental
No	01 52 19	Portable Toilets - Temporary
No	01 54 19	Crane Rental
No	01 55 16	Hauling
No	01 56 26	Construction Fencing
No	01 56 30	Security (Temporary)
No	01 71 23	Surveying / Control Points
No	01 74 00	Cleaning & Waste Management
No	01 74 16	Janitorial Services
No	01 85 00	Equipment / Supplies Rental

Division 2 - Existing Conditions

No	02 00 00	Site work Contractor
No	02 05 19	Geosynthetics for Existing Conditions
No	02 24 00	Environmental Assessment
No	02 26 23	Asbestos Abatement
No	02 32 13	Subsurface Drilling and Sampling
No	02 41 00	Demolition

Division 10 - Specialties

No	10 00 00	Division 10 Supplier
No	10 11 00	Visual Display Boards
No	10 11 16	Marker board
No	10 12 00	Display Cases
No	10 13 00	Directories
No	10 14 00	Signage Contractor
No	10 14 16	Plaques
No	10 14 23	Interior Signage
No	10 21 00	Toilet Partitions
No	10 21 23	Cubicles
No	10 21 24	Cubicle Curtains
No	10 22 13	Wire Mesh Partitions
No	10 22 16	Folding Gates
No	10 22 19	Demountable Partitions
No	10 22 23	Operable Partitions
No	10 22 26	Folding / Operable Partitions
No	10 26 13	Wall Guards / Corner Guards
No	10 28 00	Toilet / Bath / Laundry Accessories
No	10 30 00	Fireplaces and Stoves
No	10 44 00	Fire Protection Specialties
No	10 51 00	Lockers / Storage Equipment / Shelving
No	10 51 13	Metal Lockers
No	10 56 00	Storage Shelving
No	10 71 13	Sunshades / Sun Control Devices
No	10 73 00	Awnings / Canopies / Protective Covers
No	10 74 00	Cupolas / Spires / Steeples / Weathervanes
No	10 75 00	Flagpoles / Flags
No	10 81 00	Pest Control Devices

Division 11 - Equipment

No	11 00 00	Equipment
No	11 01 40	Food Service Contractor
No	11 11 00	Service / Vehicle Station Equipment
No	11 12 00	Parking Control Equipment
No	11 13 00	Loading Dock Equipment
No	11 13 19	Dock Levelers
No	11 14 00	Access Control
No	11 19 00	Detention Equipment
No	11 23 33	Laundry Equipment
No	11 24 23	Window Washing System
No	11 27 00	Photographic Processing Equipment
No	11 30 00	Residential Equipment
No	11 31 13	Kitchen Appliances
No	11 40 00	Food Service Equipment
No	11 41 23	Walk-In Coolers
No	11 50 00	Educational & Scientific Equipment
No	11 51 00	Library Equipment / Shelving
No	11 52 00	Audio-Visual Equipment
No	11 52 01	Audio / Video Contractor
No	11 52 13	Projection Screen Supplier
No	11 53 00	Laboratory Equipment
No	11 61 00	Theater and Stage Equipment
No	11 61 33	Rigging Contractor
No	11 66 00	Athletic Equipment

No	02 41 16	Structure Demolition
No	02 41 19	Selective Structure Demolition
No	02 41 22	Floor Demolition / Preparation
No	02 81 00	Trucking and Disposal (Off-site)
No	02 82 00	Asbestos Remediation
No	02 82 90	Landscaping Contractor
No	02 83 00	Pavers
No	02 84 23	Pavement Marking / Striping
No	02 85 13	Traffic Signals & Signs

Division 3 - Concrete

No	03 00 00	Concrete Contractor
No	03 01 00	Maintenance of Concrete
No	03 01 30	Maintenance of Cast-in-Place Concrete
No	03 10 00	Concrete Forms and Accessories
No	03 20 00	Rebar Contractor / Supplier
No	03 21 00	Reinforcing Steel
No	03 30 00	Cast-In-Place Concrete
No	03 30 01	Concrete / Ready-Mix Supplier
No	03 35 01	Concrete Polishing
No	03 37 16	Pumped Concrete
No	03 38 00	Post-Tensioned Concrete
No	03 40 00	Precast Concrete
No	03 41 00	Structural Precast Concrete
No	03 41 13	Structural Precast Hollow core
No	03 45 00	Concrete Leveling
No	03 45 01	Precast Architectural Concrete
No	03 49 00	Glass-Fiber-Reinforced-Concrete (GFRC)
No	03 50 00	Cast Decks and Underlayment
No	03 52 00	Lightweight Concrete Roof Insulation
No	03 53 00	Concrete Floor Topping
No	03 54 13	Gypsum Cement Underlayment
No	03 81 00	Concrete Cutting and Boring

Division 4 - Masonry

No	04 01 00	Maintenance of Masonry
No	04 01 20	Masonry Contractor
No	04 05 00	Common Work Results for Masonry
No	04 20 00	Thin Brick Veneer
No	04 20 01	Unit Masonry
No	04 21 13	Brick Masonry
No	04 23 00	Glass Unit Masonry
No	04 40 00	Cut Stone / Marble Sills
No	04 40 01	Stone Assemblies
No	04 43 00	Stone Masonry
No	04 71 00	Manufactured Brick Masonry
No	04 72 00	Cast Stone Masonry

Division 5 - Metals

No	05 00 00	Architectural Metal Contractor
No	05 01 00	Maintenance of Metals
No	05 05 00	Common Work Results for Metals
No	05 05 23	Metal Fasteners
No	05 10 00	Structural Metal Framing
No	05 12 00	Steel Contractor

No	11 68 00	Play Field Equipment and Structures
No	11 68 43	Scoreboards / Consoles
No	11 70 00	Medical Equipment
No	11 74 00	Dental Equipment

Division 12 - Furnishings

No	12 17 00	Art Glass / Stained Glass
No	12 20 00	Window Treatments
No	12 30 00	Casework
No	12 34 20	Stainless Steel Casework
No	12 35 00	Specialty Casework
No	12 35 53	Laboratory Casework
No	12 36 00	Countertops
No	12 40 00	Furnishings / Accessories
No	12 48 13	Entrance Mats
No	12 48 43	Floor Mats / Rugs
No	12 51 00	Office Furniture / Furnishings
No	12 52 00	Seating
No	12 56 00	Institutional Furniture
No	12 60 00	Auditorium / Theater Seating
No	12 61 00	Fixed Auditorium Seating
No	12 63 00	Stadium / Arena Seating
No	12 66 13	Bleachers: Telescoping
No	12 93 00	Site Furnishings
No	12 93 23	Dumpster Rentals

Division 13 - Special Construction

No	13 00 00	Special Construction
No	13 11 00	Swimming Pools Contractor
No	13 12 00	Fountains
No	13 20 00	Environmental Test Chambers
No	13 21 13	Clean Rooms
No	13 24 16	Saunas
No	13 34 13	Greenhouses and Shade Structures
No	13 34 14	Sunrooms
No	13 34 19	Pre-engineered Metal Buildings Systems
No	13 48 00	Mechanical Sound Vibration
No	13 48 13	Sound / Vibration Control
No	13 49 00	Radiation Protection
No	13 52 00	Seismic Instrumentation
No	13 55 00	Fire Alarm & Security Systems

Division 14 - Conveying Equipment

No	14 01 20	Elevator / Lifts Contractor
No	14 42 00	Wheelchair Lifts
No	14 80 00	Scaffolding Contractor
No	14 91 00	Chute Supplier
No	14 91 82	Trash Chutes, Compactors, Etc.
No	14 92 00	Pneumatic Tube Systems

Division 21 - Fire Suppression

No	21 00 00	Fire Suppression
No	21 01 00	Fire Suppression Contractor
No	21 11 16	Fire Hydrants - Facility

No	05 12 01	Structural Steel Framing
No	05 12 23	Structural Steel for Buildings
No	05 31 00	Steel Decking
No	05 40 00	Cold Formed Metal Framing
No	05 44 00	Cold Formed Metal Trusses / Framing
No	05 44 01	Steel Truss Supplier
No	05 45 00	Metal Support Assemblies
No	05 50 00	Steel Fabrications
No	05 51 00	Metal Stairs
No	05 52 00	Metal Railings
No	05 70 00	Decorative Metal
No	05 73 00	Decorative Metal Railings

Division 6 - Woods, Plastics, and Composites

No	06 00 00	Wood Plastics and Composites
No	06 05 00	Plastic Fabrications / Materials
No	06 10 00	Rough Carpentry
No	06 10 53	Miscellaneous Rough Carpentry
No	06 11 16	Lumber Supply
No	06 13 23	Heavy Timber Construction
No	06 13 33	Helical Piers
No	06 17 13	Laminated Timbers / Arches
No	06 17 33	Wood I-Joists
No	06 17 53	Shop Fabricated Wood Tresses
No	06 18 00	Glue Laminated Construction
No	06 20 00	Finish Carpentry
No	06 22 00	Millwork
No	06 40 00	Architectural Woodwork
No	06 40 20	Interior Architectural Woodwork
No	06 41 00	Architectural Wood Casework
No	06 41 01	Casework / Millwork Contractor
No	06 41 16	Plastic Laminate Clad Architectural Cabinets
No	06 46 00	Wood Trim
No	06 61 13	Cultured Marble Fabrications
No	06 82 00	Glass-Fiber-Reinforced Plastic
No	06 83 53	Laboratory Casework

Division 7 - Thermal and Moisture Protection

No	07 00 00	Roofing Contractor
No	07 00 01	Thermal / Moisture Protection
No	07 10 00	Waterproofing and Damp proofing
No	07 15 00	Sheet Metal Contractor
No	07 21 00	Insulation Contractor
No	07 21 01	Insulation Systems
No	07 21 19	Foamed-In-Place Insulation
No	07 21 29	Spray-on Insulation
No	07 24 00	Exterior Insulation and Finish System
No	07 31 00	Shingles and Shakes
No	07 33 63	Vegetated / Green Roofing
No	07 40 00	Roofing and Siding Panels
No	07 41 00	Roof Panels
No	07 41 13	Metal Roof and Wall Panels
No	07 42 13	Metal Wall Panels
No	07 42 43	Composite Wall Panels
No	07 46 00	Siding
No	07 46 33	Vinyl / Plastic Siding

No	21 13 00	Sprinkler Systems
No	21 41 00	Storage Tanks

Division 22 - Plumbing

No	22 00 00	Mechanical Contractor
No	22 00 01	Plumbing Contractor
No	22 07 00	Mechanical Insulation
No	22 11 16	Pipes / Fittings
No	22 40 00	Plumbing Fixtures / Equipment

Division 23 - HVAC

No	23 00 00	Basic Mechanical Materials & Methods (Suppliers ONLY)
No	23 00 01	HVAC Contractor
No	23 01 00	Temperature Control Contractor
No	23 01 30	Air Duct Cleaning
No	23 05 93	Air Balancing Contractor
No	23 09 00	HVAC Equipment Controls
No	23 13 00	Fuel Storage Tanks
No	23 21 23	Pump Supplier
No	23 23 00	Refrigeration Contractor
No	23 25 00	Chemical Water Treatment
No	23 30 00	Air Distribution Products
No	23 34 00	HVAC Equipment
No	23 34 33	Air Curtains
No	23 50 00	Heat Generation Equipment
No	23 52 00	Boiler Sales / Service
No	23 57 00	Heat Exchangers

Division 25 - Integrated Automation

No	25 00 00	Integrated Automation
No	25 50 00	Systems Integration Contractor

Division 26 - Electrical

No	26 00 00	Basic Electrical Materials & Methods (Suppliers ONLY)
No	26 00 01	Electrical Contractor
No	26 32 13	Generators
No	26 41 23	Lightning Protection
No	26 50 00	Lighting & Accessories

Division 27 - Communications

No	27 00 00	Communications / Technology Contractor
No	27 25 23	Exhibit Equipment
No	27 31 00	Communications Equipment
No	27 41 00	Audio Visual Systems

Division 28 - Electronic Safety and Security

No	28 00 00	Fire Alarm & Security Systems
No	28 23 00	CCTV (Closed Circuit TV)
No	28 31 00	Alarm / Detection Systems

Division 31 - Earthwork

No	07 50 00	Membrane Roofing
No	07 51 13	Cold-Applied Bituminous Roofing
No	07 60 00	Flashing and Sheet Metal
No	07 61 00	Sheet Metal Roofing
No	07 70 00	Roof Specialties / Accessories
No	07 71 23	Gutters / Downspouts
No	07 80 00	Fire and Smoke Protection
No	07 81 00	Applied Fireproofing
No	07 81 29	Mineral Fiber Cementations Fireproofing
No	07 84 00	Fire stopping
No	07 90 20	Caulking / Sealants Contractors
No	07 92 00	Joint Sealants
No	07 95 00	Expansion Control

Division 8 - Openings

No	08 10 00	Doors / Frames / Hardware
No	08 11 13	Hollow Metal Doors and Frames
No	08 11 16	Aluminum Doors / Frames
No	08 12 13	Hollow Metal Frames
No	08 13 13	Hollow Metal Doors
No	08 14 23	Clad Wood Doors
No	08 30 00	Specialty Doors & Frames
No	08 31 13	Access Doors and Frames
No	08 31 14	Security / Door Access Systems
No	08 33 00	Coiling Doors / Grilles
No	08 33 23	Overhead Coiling Doors
No	08 34 73	Acoustical Doors
No	08 35 00	Folding Doors and Grilles
No	08 36 00	Overhead Doors
No	08 38 00	Traffic Doors / Flexible Strip Doors
No	08 41 00	Entrances and Storefronts
No	08 41 01	Glass Panel Entrances & Storefronts
No	08 41 02	Translucent Panels
No	08 42 29	Automatic Entrance Doors
No	08 42 33	Doors: Commercial Entrance / Revolving
No	08 43 29	Sliding Storefronts
No	08 44 00	Curtain Walls and Glazed Assemblies
No	08 50 00	Windows Vinyl / Wood / Aluminum
No	08 51 00	Metal Windows
No	08 51 13	Aluminum Windows
No	08 51 23	Steel Windows
No	08 52 00	Wood Windows
No	08 56 00	Special Function Windows
No	08 56 19	Pass Window
No	08 56 53	Security Windows
No	08 60 00	Skylights
No	08 70 00	Doors / Frames / Hardware: Labor
No	08 71 00	Hardware-Doors
No	08 75 00	Windows / Doors / Hardware
No	08 81 00	Glass & Glazing Contractor
No	08 81 13	Decorative Glass Glazing
No	08 87 00	Window / Glazing Film
No	08 90 00	Louvers and Vents

Division 9 - Finishes

No	09 00 00	Finishes
----	----------	----------

No	31 00 00	Earthwork
No	31 05 16	Aggregate Piles
No	31 05 17	Aggregate Piles
No	31 05 18	Sand / Gravel
No	31 13 00	Tree Removal & Clearing
No	31 23 16	Excavation Contractor
No	31 23 17	Trenching
No	31 23 19	Dewatering
No	31 32 00	Soil Stabilization
No	31 40 00	Piling Contractor
No	31 40 01	Shoring & Underpinning (Formwork)
No	31 41 13	Sheet / Timber Piling
No	31 61 00	Dynamic Compaction
No	31 62 00	Piles - Driven
No	31 62 26	Aggregates
No	31 63 16	Auger Cast Piles
No	31 63 26	Caissons / Drilled Piers
No	31 63 33	Micro piles
No	31 64 00	Caissons Contractor

Division 32 - Exterior Improvements

No	32 00 01	Aggregates
No	32 01 90	Landscaping Contractor
No	32 12 16	Asphalt Contractor
No	32 12 17	Athletic and Recreational Surfaces
No	32 13 16	Decorative Concrete
No	32 14 00	Pavers
No	32 17 23	Pavement Marking / Striping
No	32 17 26	Tactile Warning Surfacing
No	32 31 00	Fencing Contractor
No	32 32 00	Retaining Walls
No	32 34 00	Bridges, Prefabricated
No	32 34 01	Fabricated Bridges
No	32 80 00	Irrigation Contractor
No	32 90 00	Planting

Division 33 - Utilities

No	33 00 00	Underground Site Utilities
No	33 20 00	Wells
No	33 40 00	Storm Drainage Utilities
No	33 51 00	Gas Distribution
No	33 56 00	Underground Storage Tanks

Division 34 - Transportation

No	34 11 00	Railroad Track & Accessories
No	34 41 13	Traffic Signals & Signs
No	34 41 16	Traffic Control Equipment
No	34 72 00	Railroad Contractor

Division 40 - Process Integration

No	40 05 13	Pipe Fabricators
No	40 91 23	Flow meters / Control Equipment
No	40 95 33	Fiber Optics Systems

No	09 00 01	Interiors Contractor			
No	09 01 00	Restoration Contractor			
No	09 01 60	Flooring Restoration			
No	09 01 61	Flooring Demolition			
No	09 20 00	Plaster & Gypsum Board			
No	09 21 16	Gypsum Board Assemblies			
No	09 22 00	Drywall & Metal Studs			
No	09 22 16	Non Structural Metal Framing			
No	09 23 82	Plastering & Fireproofing			
No	09 24 00	Stucco Contractor			
No	09 29 00	Gypsum Board			
No	09 29 16	Non-Load Bearing Studs			
No	09 30 00	Tile / Resilient Flooring / Carpet			
No	09 30 13	Ceramic Tile Contractor			
No	09 50 00	Ceilings			
No	09 51 00	Acoustical Ceilings			
No	09 53 00	Drywall / Acoustics			
No	09 54 00	Specialty Coatings			
No	09 60 00	Carpet, Resilient & Tile Floors			
No	09 60 01	Flooring Contractor			
No	09 63 40	Stone Flooring			
No	09 63 41	Granite / Marble Supplier			
No	09 63 42	Granite / Marble Contractor			
No	09 64 00	Wood Flooring			
No	09 64 66	Athletic Flooring Contractor			
No	09 65 00	Resilient Flooring			
No	09 66 00	Terrazzo Contractor			
No	09 66 23	Epoxy Flooring Contractors			
No	09 67 00	Fluid-Applied Flooring / Resinous			
No	09 68 00	Carpet & Vinyl			
No	09 69 00	Access Flooring Accessories			
No	09 72 00	Wall Coverings			
No	09 72 01	Wall Finishes / Coverings			
No	09 83 13	Acoustical Wall Panels			
No	09 90 00	Painting and Coating			
No	09 91 00	Painting Contractor			
No	09 96 63	Electrostatic Spray Coating			
Division 41 - Material Processing and Handling Equipment					
No	41 00 00	Material Handling Equipment			
No	41 22 00	Hoists & Cranes			
No	41 66 23	Street Sweeping			
Division 43 - Process Gas and Liquid					
No	43 41 13	Fiberglass Tanks			
Division 44 - Pollution Control Equipment					
No	44 40 00	Water Supply & Treatment Equip.			
Division 45 - Industry-Specific Manufacturing Equipment					
No	45 00 00	Industrial & Process Equipment			
Division 48 - Electrical Power Generation					
No	48 00 00	Power Generation			
No	48 15 16	Wind Energy Electrical Power Generation			

Company Name:

Federal Identification No.:

Financial Information

Attach copies of your last three (3) Compiled, Reviewed, or Audited Financial Statements

(If the organization does not have an independent opinion, please provide the latest three (3) years of internal statements with an explanation for absence of independent opinion)

Bank Name:

Address:

City: State: Zip Code:

Phone: Fax:

Contact Name: Title:

Does your company have a line of credit? If yes, state amount:

Amount of available Line of Credit:

Bonding Information -- Attach a letter from your Surety confirming the bonding information

Is your Company Bondable? If yes, Name of Surety:

Bonding Capacity: /Project Aggregate:

Date of Last Bond: Amount:

Insurance Information -- Attach copies of your most recent Certificate of Insurance and Workers' Compensation Certificate.

Agent/Broker:

Contact Name: Phone:

Insurance Carrier:

General Liability: Occurrence Limits:

Aggregate Limits: Automobile Liability Limits:

Excess Liability Carrier: Excess Limit:

Project Experience

Indicate the range of contract size that you most commonly perform:
 To

Indicate your average contract size over the last five (5) years:

What is the largest contract your company has completed? Year: Project:

What is the largest contract you currently have in progress? Project:

What was your average annual volume over the last five (5) years?

What is your expected annual volume this year? Number of Projects:

Company Name:

Federal Identification No.:

Safety Information

Please attach copies of your OSHA 300 & 300A (Summary of Work Related Injuries) Reports and Bureau of Workers' Compensation Experience Modifier Rate data from the Ohio BWC website for the three (3) most recent years

How many OSHA citations has your Company received in the last five (5) years?

If any, please provide a brief description : (Attach an additional file when emailing if necessary)

Have you received any willful or repeat OSHA citations?

If Yes, provide a brief description: (Attach an additional file when emailing if necessary)

Based on your three (3) most recent years' OSHA Form 300/300A Logs and safety performance records, please provide the following information

	Most Recent		Least Recent
Year:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Employee Hours Worked:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fatalities:	<input type="text"/>	<input type="text"/>	<input type="text"/>
OSHA Recordable / Total Incident Rate: (#Incidents X 200,000) / (#Hours Worked)	<input type="text"/>	<input type="text"/>	<input type="text"/>
OSHA Lost Workday Rate:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Experience Modifier Rate (EMR) as of July 1st of the started year:	<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you have a written Company Safety Policy and Program?

Does your Company maintain a Drug-Free Workplace Program that meets Ohio BWC standards?

Do you have a qualified person responsible for safety within your Company?

Does this person possess an OSHA 30-hour training certification current within the past 5 years?

What % of this person's average work day is spent on safety related duties?

What % of your management workforce is certified in the OSHA 30-hour within the past 5 years?

Does your Company review the safety management systems of your subcontractors?

Does your Company conduct formal accident/incident investigations?

Attestation

The undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading

Completed by: _____
(Print or Type)

Title: _____

Date: _____